



MARYLAND
SCHOOL
COUNSELOR
ASSOCIATION

Explore the Possibilities

Board Meeting Minutes

August 3, 2013

Date and Time: August 3, 2013 @ 9:00am

Location: Bowie State University

Attendees: J.Goldman, M.James, J.Hitchcock, N.Openshaw, L.Owen, A.Taylor, E. Humphrey

1. 9:00AM Call to Order – at 9:02am
2. 9:05 AM Approval of May 18th Meeting Minutes
 - M. James and J. Goldman motion to approve and unanimously approve minutes.
3. 9:10 AM Introductions, Review of Agenda, and Icebreaker
 - Powerpoint for meeting is uploaded to the dropbox
4. 9:30 AM President's Report – L. Owen
 - A. Goals and Expectations
 - Reminder to follow By-Laws (Bylaws are in dropbox)
 - Board members are members of MSCA and ASCA
 - Attend meetings so that a quorum can be reached and voting can take place
 - Make sure board members check and respond to emails in timely manner
 - Check dropbox
 - B. MCA Calendar of Events
 - Calendar is listed in the PowerPoint presentation
 - MCA invited to see if we wanted to COSPONSOR the MAMFC Conference on Feb. 1st conference at the JHU Rockville campus.

-Our questions: What is the registration fee. How will it fit into our budget? Who handles registration? Do we get speakers? Will it interfere with registration for MSCA conference?

-Pros- It would be another professional development opportunity to offer our members. Help ASCA partner with other organizations.

-L. Owen will try to get back with answers to questions for 9.21 Board Meeting

C. District Director Welcome Packets

- L. Owen emailed the packets. The supervisors were grateful for getting the information and had a very positive response. Supervisors want to send the information to their counselors.
- Supervisors request- Supervisor stand at conference, More PR from MSCA, Other Professional Development opps, networking opps, statewide data sharing, Days on the hill and other advocating projects, Legal support (the insurance ASCA provides- encourage your county counselors to join ASCA), getting PSC licensed (is this the NCC certification?).
- From Networking request- Can we set up regional meet ups for counselors to get together. Ice Cream social during National School Counseling week? or around the NSCW? Over next month Board members come up with ideas and look at calendar to see how we can put this idea together.

E. Magazine Submission- Fall articles are already submitted and submitted a new board member listing. Next topic- Coping with Crisis (length max 800 words)

Due Date: National to K. Rakestraw by Nov 1st. State submission to L. Owen by Nov 21st

Spread word through facebook, email blast, Level Vp's

F. New Distribution Option for State Newsletters

ASCA-offering any state association distribution of the newsletter emails.

They are offering for a trial basis for fall 2013. There is no charge for the added service.

Must let ASCA know decision for trial by Aug 15th – Board says yes we will do this. We just still need to make sure we are still using our eblasts.

5. 9:50 AM Treasurer's Report – A. Taylor -documents are in the drop box

A. 2012-2013 Year in Review

Total Income: \$38, 874.10, Total Expenses: \$25,513.05 Net Income: \$12, 363.05

B. Ledger & Budget

C. Finance Tracking for 2013-2014

D. ASCA LDI Reimbursements

Budget : 2,000. Spent ~800.00

E. Expectations and Forms

Advancement / Reimbursement Forms are in dropbox- We need to use them so we do have the paper trail. A. Taylor will work with J. Goldman in making forms a template to help saving easier. If questions about forms please ask A. Taylor

F. MSCA's Charter

We are a 501c3 but have not been a charter for ~5 years and it went unknown. Accountant has been helping with documentation needed and submitted to treasury. Total cost \$435.00 to get charter reinstated, not in budget but cost should be covered. As of 8/3/13 we are up to date and a charter.

- Current balance in account about 28,000

6. 10:10 AM Break

7. 10:25 AM Committee Reports

A. Past President/Membership – M. James

-In dropbox Committee Reports for August- Membership total 356. 574 people are unpaid. Vp's can use member information in dropbox to help with outreach of members.

Members want more resource sharing, group and classroom lessons ie. (full report in dropbox).

Last years membership drive was successful and we would like to do it again with some edits(drop supervisor incentive for the membership and conference winnings).

-Possible issue: Recurring membership (money comes out and we will still need a new registration form to get updated info)

- L. Owens motions to reimburse M. James for P.O. Box fee (\$54.00). J. Goldman 2nds. (7 yes, 0 oppose/abstain)

B. President Elect – J. Goldman

- Book – Overachievers – author Alexander Robbins – possible Keynote speaker but fee is

\$5,000. Other speaker possibility – Senator Mccaalsky

- College Week Live- will be offering professional webinars – free and can get CEUS- we can send eblasts and facebook to advertise.
- On Monday Aug 5th J. Goldman is meeting with PGACAC . How can we partner to get opportunities form info about college admissions partnerships.

C. Grade Level VP's – J. Hitchcock, E. Humphrey, J. Gers

Elementary- J. Hitchcock -Also looking for possible speakers for conference. Whole Child.com – give them a call for proposal to present a session at conference

L. Owens - Christian Moore (WhyTry founder) offered to be free keynote speaker. Very inspiring and possible option.

Middle – E. Humphrey – Introduced as new Middle VP – start spreading the word to PG county.

Reach out to other groups to partner and collaborate for trainings (suicide prevention, crisis intervention, Trevor Project)

Secondary – J. Gers not present at meeting.

D. Post-Secondary VP – A. Young

Anita Young – Board will appoint her as Post Secondary VP.

E. Communication – B. Marchione updated website. Will add pictures to website.

Home page and Conference page are the top hits. (full report in dropbox)

Interest in the job section of the website can we expand this. Link the county job sites possibly?

-ASCA has offered to create a MSCA scene (like ASCA SCENE). Board would like to survey counselors in the state to see if it would be utilized? We could instead put a lesson sharing place on our MSCA website (jumpstart the Members Only part of the website)?

8. 10:45 AM ASCA LDI/Delegate Assembly Update

(J. Gers, W. Marchione, N. Openshaw, K. Weeks, A. Taylor)

Update- Each state will only get 2 delegate votes starting in Orlando – we will need to decide how to handle this new rule for Delegate Assembly – can still send nonvoting members but how will this factor into budget.

To be an ASCA board member you must now be licensed in the state in which you live.

9. 10:55 AM Conferences

A. Graduate Seminar – October 26, 2013 – Bowie State University (they are working on getting a location)

- Decision
- Meal: _____ TBD _____
- Cost: _____ TBD

Schedule for the day: In past Board Members have been the speakers. Include a panel of new counselors.

Possible Topics: Common Core, Bullying, Interviewing, Technology etc.

L. Owens will reach out to board members further about what topics they want to present.

B. Annual Conference – March 28th, 2014 – Martin's Crosswinds

L. Owens showed Board a proposal from Martins Crosswinds and reviewed the proposal.

Looking over costs and L. Owen will take notes back to Martins to get answers on questions

(including internet, need for the extra board room, add fruit to breakfast, etc). The event planner was new and we may need to ask for a different event planner. Make sure they are not giving us the Camelot location prices.

We are tax exempt and we need to make sure Martins is aware of that.

L. Owens will come back with info before contract is signed.

10. Board Goals – will send out in email and discuss at next meeting.

11. 11:50 AM For the good of the group –

12. Next Meeting will be on September 21, 2013 @ 9:00 AM

Written committee reports are due in the MSCA Dropbox by September 14, 2013

Minutes of the meeting will be placed in the MSCA Dropbox by 8/10/2013

13. 12:00 PM Adjournment at 12:15pm