MARYLAND SCHOOL COUNSELOR BOARD - MEETING MINUTES
SCHOOL COUNSELORS: EXPLORE THE POSSIBILITIES!

11/16/13
9:00 AM – 10:15 AM
Google Hangout (Conference Call via Free Conference Call)

LAST MEETING
Date and Time: 09/21/13 at 9:00 AM
Location: JHU Columbia Campus
Attendees: J. Goldman, A. Taylor, B. Marchione, A. Young, J. Gers, E. Humphrey, L. Owen (via phone)
Adjourned: 11:05 AM

Agenda

I. 9:00 AM Call to Order
   a. 9:12 a.m.

II. 9:05 AM Review of Agenda/ Approval of Minutes Sept 21, 2013
    a. Laura: apologized for technological issues with Google Hangouts
    b. Janet: Report submitted last night
    c. Minutes from January meeting: Jeremy moved to approve, Janet second, all approved

III. 9:10 AM President’s Report – L. Owen
     a. Graduate Seminar
        i. Thank you for help and work. Great feedback from attendees. List of suggestions—hold at Bowie State, break out into levels, some different topics suggested for next year, Concern: it was cold in the room, Anita: thank you to Laura for organizing and to everyone for hard work, sorry she missed it due to previous obligation
        ii. Number of attendees (34)
        iii. Surveys
        iv. General Feedback/Recommendations for next year
     b. Dr. Trish Hatch
        i. Has agreed to come to MD to do a training for free -- 1 day training or key note speaker
        ii. Original coauthor of National Model, articles written about using data
        iii. Possible times: Michelle - August, Janet - National School Counseling Week, Jeremy -do in beginning of school year as opposed to in the middle because she would discuss data, Free for members and fee for nonmembers, Anita - concern that if minimal fee is not charged people will not come (accountability)
        iv. Bill - Can CEU's be offered to counselors
v. Consensus: August, full-day, discussion will be continued at later meeting.

C. Magazine Submission: Coping with Crisis—11/28/13 – Dr. Christina Harnett
   i. Dr. Harnett—professor for JHU is writing the article for MSCA and will be submitted for Winter article

d. MCA
   i. MSCA Charter/ By Laws
      1. We are not a charted division of MCA
      2. By-laws may need to be updated
      3. Tabled until January meeting
   ii. Calendar
      1. 2/1/14 Saturday DSM-V marriage/family conference 9-5 (JHU Rockville)
      2. 3/1/14 Saturday afternoon/evening Social at Karen’s house (possible new membership committee member - via Marybeth) (Fulton, MD)
      3. 3/27-30 Thursday - Sunday ACA conference (Hawaii)
      4. 3/28 Friday - Maryland School Counseling conference (Greenbelt)
      5. 4/24 & 4/25 Thursday and Friday MCDA conference (Columbia)
      6. March/April MAMCD Friday conference @ Bowie State
      7. November 7, 2014 MCA Annual Conference (JHU Columbia)

IV. 9:25 AM President Elect Report – J. Goldman

a. Spring Conference
   i. Keynote Speaker – MSDE Superintendent of Schools – Dr. Lillian Lowery
      1. Confirmed but WARNING, she may be called in on short notice and may need back up plan
   ii. Conference Proposals/Schedule
      1. Recently received additional proposal from professor to Loyola
      2. Room added and can take 4 – 5 more proposals
      3. Phone conference will be scheduled to lay out conference…date TB
   iii. Livebinders/Apps for State Conference
      1. Janet - Great idea to have program placed on an app, Board - agreed
   iv. Vendors – Dan?
      1. Dan Peabody wants to continue with this role
      2. Email Dan with any suggestions for vendor
      3. Comcast is being requested to be a sponsor

b. VSCA/MSCA Joint Summer Program
   i. VSCA has summer event and MSCA may co-sponsor
   ii. Details are being looked at now

C. Engaging Stakeholders
   i. Missed opportunity: do more to engage with professional organizations like principals, school psych, etc.
   ii. Strength and size of VSCA is admired, want to move forward in doing social events or something in different regions. Southern MD – Bill and Michelle, Western MD – Alicia,
Eastern Shore – Laura. Look for areas and dates by January. Can be for all counselors with nonmembers paying small fee.

V. 9:40 AM Treasurer’s Report – A. Taylor

a. Ledger
   i. Refer to Dropbox (MSCA 2013 – 2014 Ledger_Local Tracking)
      1. Income: ~ $4700, majority from membership
      2. Expenses: some leeway with funding because several areas are not reaching full budgeted amount
      3. ~ 30,000 in bank account
      4. Accountant sends year worth and monthly break down of account

b. Conference/Event Registration
   i. Need new system of communication before conference with registration chair and treasurer…treasurer should be informed of “special” circumstances so she can answer attendee questions.

C. Michelle and Laura: thanked Alicia for hard work and encouraged to continue

VI. 9:45 AM Committee Reports

a. Level VPs – (Secondary VP report submitted last night)
   i. Secondary VP
      1. Contacting school counselors
      2. Add to January agenda: can we highlight school counselor of month/week on website

b. Membership/Interest Meetings – M. James
   i. Membership
      1. Old forms still show up and arriving at Michelle’s home. Bill will work to get those removed.
      2. 311 current members
      3. Professional development requested most often: lesson plan sharing, crisis intervention
      4. Several board members are not current members of MSCA. Please send in your membership dues as soon as possible. Reminder – you must be a current member of MSCA in order to hold a position in MSCA or attend board meetings.
   ii. Interest meeting held in November – 1 attendee but 7 people expressed interest
      1. Positions open: (all positions run from July 1st through June 30th of indicated years)
         c. Secondary VP (2014-2016)
         d. Elementary VP (2014-2016)
         e. Secretary (2014-2015)
         f. Treasurer (2014-2016)
         g. All committee chair positions; especially membership, as Michelle will not return in leadership capacity (1 year appointment by current President)
            i. Bill requested to remain as Communication Chair and Laura confirmed that his position will remain
iii. SCOY: 19 nominations, several for each level AOY: 3 nominated
   1. Michelle will select people from membership to assist in judging applications that are due December 2\textsuperscript{nd}.
   2. Opportunity to work with ASCA and utilize online submission system for next year
   3. Michelle requested being able to assist with this SCOY/AOY in future

C. Technology/Communications – B. Marchione
   i. Meeting Notes
   ii. Pop up Window
      1. Removed but will be added again for election and other needed items
   iii. Maryland County’s HR page
      1. 100 hits
   iv. Membership Drive
   v. Graduate Seminar
      1. Pics added
   vi. Website hits (1,881 October 2013)
      1. Most popular Pages
         a. We are up from last year
         b. Home page, conference is getting lots of hits, job opportunity, grad seminar
   vii. Want more information to get up about VSCA, and position open
   viii. Additional information needed: Jeremy and Bill will talk more
   ix. Sonya (reported by Laura): Facebook (average 92) 232 likes for November, Twitter: 285 followers, 329 tweets, look at report in Dropbox for more specific information

VII. 10:00 AM National School Counseling Week
   a. Per person cost?
      i. Michelle – last year pencil, gum, inspirational quotes given and sent to DD to delivered…other materials delivered via US Postal service
      ii. Conference call will be arranged and sent to board for all interested parties to attend.
         1. Michelle, Eunice, Jeremy, Janet expressed interest in assisting

VIII. 10:10 AM For the Good of the Group
   a. Laura thanked everyone for their hard work
   b. Reminder email will be sent for next meeting
   C. Please have committee reports in the Dropbox by January 4\textsuperscript{th}

IX. Next Meeting will be on January 11, 2014 @ 9:00 AM at JHU Columbia Campus, Room 101
   a. Written reports are due in the MSCA Dropbox by January 4, 2014

X. 10:15 AM Adjournment
   a. Adjourned at 10:25 a.m.