

MARYLAND SCHOOL COUNSELOR BOARD - MEETING MINUTES

SCHOOL COUNSELORS: EXPLORE THE POSSIBILITIES!



11/16/13

9:00 AM – 10:15 AM

Google Hangout (Conference Call via Free Conference Call)

LAST MEETING

Date and Time: 09/21/13 at 9:00 AM

Location: JHU Columbia Campus

Attendees: J. Goldman, A. Taylor, B. Marchione, A. Young, J. Gers, E. Humphrey, L. Owen (via phone)

Adjourned: 11:05 AM

Agenda

- I. 9:00 AM Call to Order
 - a. 9:12 a.m.
 - b. Attendance: E. Humphrey, J. Gers, J. Goldman, L. Owen, A. Young, B. Marchione, A. Taylor, M. James
- II. 9:05 AM Review of Agenda/ Approval of Minutes Sept 21, 2013
 - a. Laura: apologized for technological issues with Google Hangouts
 - b. Janet: Report submitted last night
 - c. Minutes from January meeting: Jeremy moved to approve, Janet second, all approved
- III. 9:10 AM President's Report – L. Owen
 - a. Graduate Seminar
 - i. Thank you for help and work. Great feedback from attendees. List of suggestions—hold at Bowie State, break out into levels, some different topics suggested for next year, Concern: it was cold in the room, Anita: thank you to Laura for organizing and to everyone for hard work, sorry she missed it due to previous obligation
 - ii. Number of attendees (34)
 - iii. Surveys
 - iv. General Feedback/Recommendations for next year
 - b. Dr. Trish Hatch
 - i. Has agreed to come to MD to do a training for free -- 1 day training or key note speaker
 - ii. Original coauthor of National Model, articles written about using data
 - iii. Possible times: Michelle - August, Janet - National School Counseling Week, Jeremy -do in beginning of school year as opposed to in the middle because she would discuss data, Free for members and fee for nonmembers, Anita - concern that if minimal fee is not charged people will not come (accountability)
 - iv. Bill - Can CEU's be offered to counselors

- v. Consensus: August, full-day, discussion will be continued at later meeting.

C. Magazine Submission: Coping with Crisis– 11/28/13 – Dr. Christina Harnett

- i. Dr. Harnett—professor for JHU is writing the article for MSCA and will be submitted for Winter article

d. MCA

i. MSCA Charter/ By Laws

1. We are not a chartered division of MCA
2. By-laws may need to be updated
3. Tabled until January meeting

ii. Calendar

1. 2/1/14 Saturday DSM-V marriage/family conference 9-5 (JHU Rockville)
2. 3/1/14 Saturday afternoon/evening Social at Karen's house (possible new membership committee member - via Marybeth) (Fulton, MD)
3. 3/27-30 Thursday - Sunday ACA conference (Hawaii)
4. 3/28 Friday - Maryland School Counseling conference (Greenbelt)
5. 4/24 & 4/25 Thursday and Friday MCDA conference (Columbia)
6. March/April MAMCD Friday conference @ Bowie State
7. November 7, 2014 MCA Annual Conference (JHU Columbia)

IV. 9:25 AM President Elect Report – J. Goldman

a. Spring Conference

- i. Keynote Speaker – MSDE Superintendent of Schools – Dr. Lillian Lowery
 1. Confirmed but WARNING, she may be called in on short notice and may need back up plan
- ii. Conference Proposals/Schedule
 1. Recently received additional proposal from professor to Loyola
 2. Room added and can take 4 – 5 more proposals
 3. Phone conference will be scheduled to lay out conference...date TB
- iii. Livebinders/Apps for State Conference
 1. Janet - Great idea to have program placed on an app, Board - agreed
- iv. Vendors – Dan?
 1. Dan Peabody wants to continue with this role
 2. Email Dan with any suggestions for vendor
 3. Comcast is being requested to be a sponsor

b. VSCA/MSCA Joint Summer Program

- i. VSCA has summer event and MSCA may co-sponsor
- ii. Details are being looked at now

C. Engaging Stakeholders

- i. Missed opportunity: do more to engage with professional organizations like principals, school psych, etc.
- ii. Strength and size of VSCA is admired, want to move forward in doing social events or something in different regions. Southern MD – Bill and Michelle, Western MD – Alicia,

Eastern Shore – Laura. Look for areas and dates by January. Can be for all counselors with nonmembers paying small fee.

V. 9:40 AM Treasurer's Report – A. Taylor

a. Ledger

- i. Refer to Dropbox (MSCA 2013 – 2014 Ledger_Local Tracking)
 1. Income: ~ \$4700, majority from membership
 2. Expenses: some leeway with funding because several areas are not reaching full budgeted amount
 3. ~ 30,000 in bank account
 4. Accountant sends year worth and monthly break down of account

b. Conference/Event Registration

- i. Need new system of communication before conference with registration chair and treasurer...treasurer should be informed of "special" circumstances so she can answer attendee questions.

C. Michelle and Laura: thanked Alicia for hard work and encouraged to continue

VI. 9:45 AM Committee Reports

a. Level VPs – (Secondary VP report submitted last night)

- i. Secondary VP
 1. Contacting school counselors
 2. Add to January agenda: can we highlight school counselor of month/week on website

b. Membership/Interest Meetings – M. James

- i. Membership
 1. Old forms still show up and arriving at Michelle's home. Bill will work to get those removed.
 2. 311 current members
 3. Professional development requested most often: lesson plan sharing, crisis intervention
 4. Several board members are not current members of MSCA. Please send in your membership dues as soon as possible. Reminder – you must be a current member of MSCA in order to hold a position in MSCA or attend board meetings.
- ii. Interest meeting held in November – 1 attendee but 7 people expressed interest
 1. Positions open: (all positions run from July 1st through June 30th of indicated years)
 - a. President Elect (2014 – 2017)
 - b. Post Secondary VP (2014-2015)
 - c. Secondary VP (2014-2016)
 - d. Elementary VP (2014-2016)
 - e. Secretary (2014-2015)
 - f. Treasurer (2014-2016)
 - g. All committee chair positions; especially membership, as Michelle will not return in leadership capacity (1 year appointment by current President)
 - i. Bill requested to remain as Communication Chair and Laura confirmed that his position will remain

- iii. SCOY: 19 nominations, several for each level AOY: 3 nominated
 - 1. Michelle will select people from membership to assist in judging applications that are due December 2nd.
 - 2. Opportunity to work with ASCA and utilize online submission system for next year
 - 3. Michelle requested being able to assist with this SCOY/AOY in future

C. Technology/Communications – B. Marchione

- i. Meeting Notes
- ii. Pop up Window
 - 1. Removed but will be added again for election and other needed items
- iii. Maryland County's HR page
 - 1. 100 hits
- iv. Membership Drive
- v. Graduate Seminar
 - 1. Pics added
- vi. Website hits (1,881 October 2013)
 - 1. Most popular Pages
 - a. We are up from last year
 - b. Home page, conference is getting lots of hits, job opportunity, grad seminar
- vii. Want more information to get up about VSCA, and position open
- viii. Additional information needed: Jeremy and Bill will talk more
- ix. Sonya (reported by Laura): Facebook (average 92) 232 likes for November, Twitter: 285 followers, 329 tweets, look at report in Dropbox for more specific information

VII. 10:00 AM National School Counseling Week

- a. Per person cost?
 - i. Michelle – last year pencil, gum, inspirational quotes given and sent to DD to delivered...other materials delivered via US Postal service
 - ii. Conference call will be arranged and sent to board for all interested parties to attend.
 - 1. Michelle, Eunice, Jeremy, Janet expressed interest in assisting

VIII. 10:10 AM For the Good of the Group

- a. Laura thanked everyone for their hard work
- b. Reminder email will be sent for next meeting
- c. Please have committee reports in the Dropbox by January 4th

IX. Next Meeting will be on January 11, 2014 @ 9:00 AM at JHU Columbia Campus, Room 101

- a. Written reports are due in the MSCA Dropbox by January 4, 2014

X. 10:15 AM Adjournment

- a. Adjourned at 10:25 a.m.