



## MSCA General Members Quarterly Agenda And Notes

January 13, 2024 9:00 am – 10:30 am

Via Zoom: <https://us02web.zoom.us/j/82146659507?pwd=SEhNS281WlQxZk9CNUc5MEYyaUJldz09>

Meeting ID: 821 4665 9507

Passcode: 163749


**Vision Statement:** The Maryland School Counselor Association (MSCA) creates a network of support for current and future school counselors by providing professional development, leadership, outreach, and advocacy through ethical practices. MSCA, in association with the American School Counselor Association (ASCA), empowers all Maryland school counselors to promote every aspect of student success through implementation of the National Model.

**Mission Statement:** The Maryland School Counselor Association (MSCA) advocates for and promotes excellence in the profession of school counseling to support current and future school counselors in fostering the full potential of all students' academic, career, and social/emotional development across all regions of the state.

### OUTCOMES

By the end of the meeting, participants will have:

- Introductions from MSCA members present at the quarterly board meeting
- Received updates from Elected Board Members
- Received updates from Committee Leaders
- Received updates from Regional Representatives
- Discussed unfinished and new business and determined next steps

Time	Agenda	Who
	 <b>Robert's Rules of Order Cheat Sheet.docx (1).pdf</b>	
9:00-9:05 "5"	Welcome & Introductions, Attendance (This meeting will be recorded) <ul style="list-style-type: none"> <li>● Introductions: If this is your first time here, please drop your full name and email address in the chat</li> <li>● Welcome to new MSCA Board Members</li> </ul>	Dr. Ponce, MSCA President
9:05-9:10 "5"	Review and Approve Minutes General Body Meeting <ul style="list-style-type: none"> <li>● June 3, 2023 <a href="#">Here</a></li> <li>● October 7, 2023 <a href="#">Here</a> <ul style="list-style-type: none"> <li>○ <a href="#">Click Here</a> for Link to Zoom Recording</li> <li>○ Passcode: +@r5H*kt</li> </ul> </li> </ul>	Dr. Ponce, MSCA President
9:10-9:20 "10"	<ul style="list-style-type: none"> <li>● Summary of Work this year as MSCA President</li> <li>● Update on Vacancies</li> <li>● Conference Update</li> </ul>	Dr. Ponce, MSCA President
9:20-9:30 "10"	Updates from President Elect	Ms. Jessica Conter
9:30-9:40 "10"	Update from Treasurer	Ms. Tina Ramirez-Holmes
9:40-9:50 "10"	Update from Elected Board Members <ul style="list-style-type: none"> <li>● Elementary VP, Tracey Spain</li> <li>● Middle VP, Dr. Desiree Moore</li> <li>● High School VP, Marian Hoyt</li> </ul>	<ul style="list-style-type: none"> <li>● Tracey Spain</li> <li>● Dr. Desiree Moore</li> <li>● Marian Hoyt</li> </ul>

	<ul style="list-style-type: none"> <li>• Post-Secondary VP, Dr. Atiya Smith</li> <li>• Past President, Dr. Nikki Ham</li> <li>• Secretary, Colleen Coirolo</li> </ul>	<ul style="list-style-type: none"> <li>• PDr. Atiya Smith</li> <li>• Dr. Nikki Ham</li> <li>• Colleen Coirolo</li> </ul>
9:50- 10:00 "10"	<p>Update from Committee Leads</p> <ol style="list-style-type: none"> <li>1. Advocacy &amp; Legislative, Holly Kleiderlein,</li> <li>2. Ethics, Dr. Gayle M. Cicero</li> <li>3. Membership, Bill Marchione</li> <li>4. Mentoring, Kathleen Klecan</li> <li>5. Merchandise, Sharon Winston</li> <li>6. Professional Development, Xiomara Medina</li> <li>7. Public Relations, Richard Scott</li> <li>8. Racial Equity, Social Justice, Mia Beauttah</li> <li>9. Social Media, Allie Downey</li> </ol>	<ul style="list-style-type: none"> <li>• Holly Kleiderlein,</li> <li>• Gayle M. Cicero</li> <li>• Bill Marchione</li> <li>• Kathleen Klecan</li> <li>• Sharon Winston</li> <li>• Xiomara Medina</li> <li>• Richard Scott</li> <li>• Mia Beauttah</li> <li>• Allie Downey</li> </ul>
10:00-10:10 "10"	<p>Regional Representatives</p> <ul style="list-style-type: none"> <li>• Central Region, Temu Unonu</li> <li>• Independent Schools, Alexis Thompson &amp; Shamelle Yemofio</li> <li>• Northern Region, Nicola Fagan</li> <li>• Southern Region, Jackie Cheaves</li> <li>• Western Region, Dr. Laura Jones</li> <li>• Eastern Region: Vacant</li> </ul>	<ul style="list-style-type: none"> <li>• Temu Unonu</li> <li>• Alexis Thompson &amp; Shamelle Yemofio</li> <li>• Nicola Fagan</li> <li>• Jackie Cheaves</li> <li>• Dr. Laura Jones</li> </ul>
10:10-10:25 "15"	<p>Old Business New Items for Discussion</p>	Dr. Ponce, MSCA President
10:25-10:30 "5"	<p>Closing, Final Reminders <a href="#">MSCA General Quarterly General Meeting Feedback Form 2023-2024</a> Next General Body Meeting</p> <ul style="list-style-type: none"> <li>• April 6, 2024 (9:00-10:30 am)</li> <li>• June 1, 2024 (9:00-10:30 am)</li> </ul>	Dr. Ponce, MSCA President

<b>NOTES</b>		<b>Speaking</b>
Welcome and Introductions	<p><b>Notetaker today:</b> Colleen Coirolo, MSCA Secretary <b>Timekeeper:</b> Welcome to new MSCA Board Members</p> <ul style="list-style-type: none"> <li>• Dr. Desiree Moore (MSCA Middle School VP)</li> </ul>	
Approve Minutes	October and June Minutes have been approved.	
<p>President Update <a href="mailto:president@mscaonline.org">president@mscaonline.org</a></p>	<p><b>Summary of Tasks as MSCA President for 2023-2024 School Year</b></p> <ul style="list-style-type: none"> <li>• 1 Meeting with MSDE staff (Nov 2023)</li> <li>• 1 Meeting with MSDE and County Supervisors (Dec 2023)</li> <li>• 1 CEASOM Quarterly Meeting (Council of Educational, Administrative, and Supervisory Organizations of Maryland) <ul style="list-style-type: none"> <li>◦ Meeting moved from Jan to Feb,</li> <li>◦ Ponce to present a PD on State of Student mental Health (Feb 2024)</li> </ul> </li> <li>• 1 MSEA General Assembly Opening Day Reception (Jan 2024)</li> <li>• 2 Legislative and Advocacy Committee Meeting (Sept, Oct)</li> <li>• 3 Planning Meetings with Policy Advisor</li> <li>• 7 Conference Committee Meetings</li> <li>• 3 Executive Board Meetings</li> <li>• 1 Meet and Greet with Bowie SC Students</li> <li>• 1 Panel member for PCACAC Leadership Education (Nov Webinar)</li> <li>• 1 ASCA SCA Advocacy Leader Meeting (Dec 2023)</li> <li>• 1 ASCA@Home 2023 Presenter</li> <li>• 3 MSCA Quarterly Newsletter (Sept, Nov, Jan)</li> <li>• 1 Preliminary Planning meeting for MSCA Fall Symposium</li> <li>• ASCA DEI Committee <ul style="list-style-type: none"> <li>◦ 2 Sub-committee Meetings , ASCA DEI Committee</li> <li>◦ 1 Presentation ASCA BIPOC Affinity Group (re: DEI- Students with Disabilities Subcommittee Leader)</li> </ul> </li> </ul>	Yes

	<ul style="list-style-type: none"> <li>• 1 RAMP Reviewing Session (Nov)</li> </ul> <p><b>Conference Update</b></p> <ul style="list-style-type: none"> <li>• Had 51 proposal submitted, only able to accept 39% of submitted proposal</li> <li>• ADA Accommodation for Conference- need to consider adding a line item to our budget for providing this (mostly for sign language interpreters, not so much physical space.) <ul style="list-style-type: none"> <li>○ Have not added this to the registration yet, because if someone asks for it, we need to be prepared to provide those accommodations. (identify the solution first)</li> <li>○ <a href="https://gallaudet.edu/">https://gallaudet.edu/</a> (N.Ham)</li> <li>○ Accessibility guidelines (G.Cicero)</li> </ul> </li> <li>• Merchandise Budget \$2000, will not be enough to order for conference</li> <li>• Additional Rooms for the Conference (B. Marchione will reach out)</li> </ul> <p><b>Update on Vacancies</b></p> <ul style="list-style-type: none"> <li>• Appointed MS VP</li> <li>• Working to appoint Eastern Region Rep</li> </ul> <p><b>MSCA Fall Symposium</b></p> <ul style="list-style-type: none"> <li>• Desiree M. and Holly K. are helping me put this event together, anyone else?</li> <li>• Date, Location, All day PD Event, (advocacy)</li> </ul>	
<p>President-Elect Update <a href="mailto:presidentelect@mscaonline.org">presidentelect@mscaonline.org</a></p>	<ul style="list-style-type: none"> <li>• M.Ponce will reach out about the status of the Recognition event and SCOY celebration on NSCW.</li> </ul>	Yes
<p>Treasurer Update <a href="mailto:treasurer@mscaonline.org">treasurer@mscaonline.org</a>  <a href="#">Link to 23-24 Budget</a></p>	<ol style="list-style-type: none"> <li>1. Balances <ol style="list-style-type: none"> <li>a. M&amp;T balance: \$ 100,857.03</li> <li>b. Paypal balance: \$1,428.64</li> </ol> </li> <li>2. Notable December transactions <ol style="list-style-type: none"> <li>a. First half of treasurer, membership chair, &amp; website manager</li> <li>b. College of St. Mary's deposited check from last year's Fall PD</li> <li>c. More membership checks deposited</li> </ol> </li> <li>3. Pending transactions from Jan <ol style="list-style-type: none"> <li>a. Quarter 2 &amp; 3 Lobbying fee check to Public Policy Partners- waiting for check to be deposited</li> <li>b. Deposit for the Hyatt hotel for the conference</li> </ol> </li> <li>4. Reminders <ol style="list-style-type: none"> <li>a. Please complete the reimbursement form at the bottom of this document and send receipts of what you purchased to me if there are things that you have purchased and need to be reimbursed.</li> </ol> </li> <li>5. Other <ol style="list-style-type: none"> <li>a. Submitted a request for credit application for the Hyatt so that we will be directly billed for the conference expenses and have some time after the event is over to review the invoice and pay – this is so that not everything has to be paid upfront.</li> </ol> </li> </ol>	Yes
<p>Elementary VP, Tracey Spain <a href="mailto:elementaryvp@mscaonline.org">elementaryvp@mscaonline.org</a></p>	<p>No new information to share at this time.</p>	No
<p>Middle School VP, Dr. Desiree' V. Moore <a href="mailto:middlevp@mscaonline.org">middlevp@mscaonline.org</a></p>	<ul style="list-style-type: none"> <li>• MSCA Social - February 29th from 5pm-7pm (Baltimore, MD)</li> </ul>	
<p>High School VP, Marian Hoyt <a href="mailto:secondaryvp@mscaonline.org">secondaryvp@mscaonline.org</a></p>	<ul style="list-style-type: none"> <li>• Halfway through ASCA National Model workgroup</li> <li>• Consulted with Holly on potential steps for 504 advocacy</li> <li>• Continuing to attend monthly FAAC meetings</li> <li>• Looking into coordinating a NAAC webinar</li> </ul>	
<p>Post-Secondary VP, Dr. Atiya Smith <a href="mailto:postsecondaryvp@mscaonline.org">postsecondaryvp@mscaonline.org</a></p>	<ul style="list-style-type: none"> <li>• <b>New Graduate Student Rep:</b> Kayla Orcott, from Hood College, has agreed to serve as the second graduate student rep.</li> <li>• <b>Graduate Student Seminar:</b> Will work with the two MSCA graduate student reps - Camille and Kayla - to plan the Spring 2024 Seminar, which will be scheduled for April. Alongside the hiring panel with MD school counseling coordinators, we are hoping to have speakers focusing on the following (tentative) topics that were of interest last year: school counselors in</li> </ul>	No

	<p>independent schools, a day in the life of school counselors at different levels, and one final area which is TBD (preparing for internship?, preparing for job interviews?, supporting students with exceptionalities?, creatively supporting all students in the school?). We will be reaching out to the Board and also current school counselors to serve as speakers. <i>Though an in-person seminar would be beneficial, we recognize that a virtual seminar might be best.</i></p> <ul style="list-style-type: none"> <li>• <b>Graduate Student Council:</b> Will be supporting the Graduate Student Reps as they revive the Council, which has representation from graduate students in master's programs across the state of MD.</li> <li>• <b>Supporting MSCA with NSCW/social media engagements:</b> There was an interest in creating a video of graduate students saying why they wanted to become school counselors, why MSCA is important, etc. Will continue to flush this out. Will also reach out to the Social Media team for guidance.</li> <li>• <b>Connecting School Counselor Educators in MD:</b> Planning and Virtual Meet &amp; Greet for school counselor educators across the state of Maryland. Also, hoping to start a writing group for SCEs so we can collaborate on research and writing opportunities as faculty members. <ul style="list-style-type: none"> <li>○ I already have a collaboration planned with Dr. Ham and Dr. Ponce focusing on MSCA data.</li> <li>○ Open to other topics as well. A big one has been the important relationship between school counselors serving as site supervisors, graduate students on practicum/internship, and school counseling educators serving as faculty supervisors.</li> </ul> </li> </ul>	
<p>Immediate Past President, Dr. Nikki Ham <a href="mailto:pastpresident@mscaonline.org">pastpresident@mscaonline.org</a></p>	<ul style="list-style-type: none"> <li>• Call for Nominations is currently open until February 29, 2024</li> <li>• <a href="#">Call for Nomination flier for Information</a></li> <li>• <a href="#">Nomination Form</a></li> <li>• <a href="#">February 21, 2024 - Elected Officer Information Session Flyer</a> <ul style="list-style-type: none"> <li>○ B.Marchione and C.Coirolo will update the form in the newsletter and the Website.</li> <li>○ M.Ponce will check with X. to make sure the other PD date is changed from the 21st of Feb.</li> </ul> </li> </ul>	<p>No</p>

## Committee Report and Notes

<p><b>Advocacy &amp; Legislative</b> Holly Kleiderlein,</p>	<ul style="list-style-type: none"> <li>• MSEA Opening Session Reception this past Wed</li> <li>• Training for Advocacy Day Thursday, Jan. 18</li> <li>• Advocacy Day in Annapolis; Monday, Feb. 5 <ul style="list-style-type: none"> <li>○ Sign-ups are still open. <ul style="list-style-type: none"> <li>■ <a href="https://docs.google.com/forms/d/e/1FAIpOLScI83-hSdXkGwsLuQFEEnUp0oQ-qEeac-lfBlidlO-vfh3Bt_w/viewform?pli=1">https://docs.google.com/forms/d/e/1FAIpOLScI83-hSdXkGwsLuQFEEnUp0oQ-qEeac-lfBlidlO-vfh3Bt_w/viewform?pli=1</a></li> </ul> </li> <li>○ Policy act, not political.</li> </ul> </li> <li>• MD Mental Health Assn Legislative Briefing Monday, Feb. 12 in Annapolis <ul style="list-style-type: none"> <li>○ Networking for Mental Health and Youth.</li> <li>○ If interested, \$85 fee. (reimbursable)</li> <li>○ If a county is making School Counselors eligible for NBCT National Board Salary Asst, let Holly know so she can work to support consistency through the state as per Blueprint.</li> </ul> </li> </ul>	<p>Yes</p>
<p><b>Ethics</b> Dr. Gayle M. Cicero</p>	<p>There are no updates at this time. I would be glad to work with Ximoara and Mia as discussed in our first meeting if there is a need. I am also glad to support any other committee as it relates to ethics if desired.</p>	<p>No</p>
<p><b>Membership</b> Bill Marchione</p>	<p>Delay regarding Members who renewed in August through ASCA Membership Numbers Down, currently at 810 members Follow up from Membership Drive</p> <ul style="list-style-type: none"> <li>• Prize Winners</li> <li>• County Renewals with Discount</li> </ul> <p>NSCW - Membership Marathon</p> <ul style="list-style-type: none"> <li>• Recommended and approved grad student rate for Professionals.</li> </ul>	<p>Yes</p>
<p><b>Mentoring</b> Kathleen Klecan</p>	<p>Still working to get the committee really rolling for this year. Last committee meeting was not well attended even though it was advertised in an MSCA email. Setting up another committee</p>	<p>No</p>

	meeting for February to discuss next steps. Still working towards the goal of an open mentoring night. <ul style="list-style-type: none"> <li>Process to confirm the appropriate fit of the mentor.</li> </ul>	
<b>Merchandise</b> Sharon Winston	Current Budget is 2000, doesn't seem enough for ordering sufficient merchandise for the conference.	
<b>Professional Development</b> Xiomara Medina	PD's have had low turnout rates. Tina is making a flier for monthly meetings. <ul style="list-style-type: none"> <li>Postponing January PD to February. <ul style="list-style-type: none"> <li>January PD needs to be rescheduled</li> </ul> </li> <li>Looking to get more sign ups for next Friday's event at LT. <ul style="list-style-type: none"> <li>Can M. Ponce reach out to District Supervisors? (C.Coirolo &amp; N.Ham) <ul style="list-style-type: none"> <li>Yes, Maureen will send this.</li> </ul> </li> <li>Text blast (M.Ponce/B.Marchione) <ul style="list-style-type: none"> <li>B.Marchione will send this out.</li> </ul> </li> <li>Send an additional flier via email and on social media</li> </ul> </li> </ul>	
<b>Public Relations,</b> Richard Scott	No new information to share at this time.	
<b>Racial Equity, Social Justice</b> Mia Beuttah	No new information to share at this time.	
<b>Social Media</b> Allie Downey	<ul style="list-style-type: none"> <li>Facebook: Last Mtg (Oct) 1,713; Currently:1,719 (+6 users)</li> <li>Instagram (msca_online): Last Mtg (Oct) 641; Currently: 651 (+10 users)</li> <li>Twitter (@MSCA_MD): Last Mtg (Oct) 2,855; Currently: 2,854 (-1 user)</li> <li>Facebook has become increasingly difficult to use because we are considered a "business account" and must use Meta Business Suites. Can no longer create events or tag people.</li> </ul>	

## Regional Representative Report and Notes

<b>Central Region,</b> Temi Unonu	Reset to be Renewed event currently set for next Friday. Enrollment numbers are lower than anticipated. Hoping for more engagement or will need to postpone for later date. Local agencies donated to counselors attending as well.	
<b>Independent Schools,</b> Alexis Thompson, Shamelle Yemofio	Shamelle Yemofio has agreed to co-represent Independent Schools! Dr. Smith, Shamelle, and Alexis will be meeting to talk about planning for Spring 2024.	
<b>Northern Region,</b> Nicola Fagan	Social Event planned during NSCW: Thurs., Feb. 8th at 1623 Brewery in Eldersburg; Combining w/Northern Region  Q: Have we collected information from MSCA members surrounding needs and interests? Noted low attendance and low membership. Q: Interest in the Maryland school counselor t-shirt that has been sold at previous MSCA conference events. Are they available to purchase?	No
<b>Southern Region,</b> Jackie Cheaves	No new information to share at this time.	
<b>Western Region,</b> Dr. Laura Jones	Social Event planned during NSCW: Thurs., Feb. 8th at 1623 Brewery in Eldersburg; Combining w/Northern Region	
<b>Eastern Region:</b> VACANT	No new information to share at this time.	

## Unfinished Business and New Business

<b>Unfinished Business</b> <ul style="list-style-type: none"> <li>Is there any energy to continue discussion effectiveness of Quarterly member meetings. If so, we would need to request a change in the bylaws and then it needs to be voted by the general membership <ul style="list-style-type: none"> <li>Be sure to stick to timing goals.</li> <li>Potential to revisit this at the end of the year.</li> </ul> </li> </ul>	Dr. Ponce, MSCA President Yes
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- Submit an amendment for a change to current By Laws.
  - Process for coordinating emails to members to include our monthly MSCA Calendar. Thoughts?
    - G.Cicero - Review the calendar and meetings/PDs - is less more?
- New Business**
- **Maryland School Counselor Association Plans for National School Counseling Week**
    - Social Media Takeover
    - Members hashtag giveaway.
      - 5 Questions for Photo Challenge and hashtag (T.Spain)
      - #MSCA24NSCW?
      - Daily drawing, and each day someone could get a \$100 gift card. (Amazon)
      - One winner announced each day.
      - Board Members and committee members can push it out but will not win.
    - Presenting Flowers to winners (M.Ponce)
      - Potential videoing of the presenting and posting on social media stories/post.
  - **By Law Recommendation**
    - [Current By Laws](#)
    - [Current Recommendations, Rationale and Action for current By-Laws](#)
    - [Proposed By Law Changes](#)
    - [Next Step per the current By Laws](#)

ATTENDEES (Full Name and Email Address)		
Dr. Gayle Cicero gmconnellcicero@gmail.com	Dr. Atiya Smith postsecondaryvp@mscaonline.org	Dr. Nikki Ham pastpresident@mscaonline.org
Dr. Maureen Ponce	Alexis Thompson	
Colleen Coirolo ccoirolo@mscaonline.org	Bill Marchione wmarchione@mscaonline.org	
Kathleen Klecan - kklecan@mscaonline.org	Tracey Spain	
Holly Kleiderlein hkleiderlein@mscaonline.org	Shamelle Yemofio	
Xiomara Medina	Sharon Grimes	
LaSina Branch	Tina Ramirez-Holmes treasurer@mscaonline.org	

